

September 29, 2022

To: MERSD School Committee (SC)

From: Avi Urbas, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financial Package for 10/4/22 School Committee Meeting

Hello, MERSD School Committee.

Attached please find financials for the 10/4/22 School Committee Meeting. We have just one FY23 Accounts Payable voucher, V1014, totaling \$310K, on the smaller side. Some highlights:

- Administration & Facilities:
 - \$2.3K to B&H Photo Video to replace the press box speakers at Hyland Field. The prior speakers were original to the building and no longer serviceable.
 - \$3.9K to Griffin Engineering for work at the EES Playground site to review Phase 2 beautification landscaping and grading designs to ensure that no retaining wall would be needed and to ensure ADA compliance of all contractor work. This work is funded by stabilization.
 - \$4.9K to Manchester Electric for installation of mounted ceiling fans on the 3rd floor of the MSHS. Built in 2009, the MSHS does not have air conditioning in most spaces and temperatures in this particular area can spike at the start and end of each school year. This project is funded by MERSD's annual budgetary allotment for small capital investments.
 - \$5.6K to Performance Media, the Audio/Visual support contractor we use for facility rental events in MERSD's auditorium. These costs are all funded by rental fees charged to the renters.
 - \$28.5K to Salter for September monthly service. This cost is down from \$40K per month in FY22, reflecting savings generated by reducing the number of buses in service. This was a preplanned cost reduction reviewed with School Committee when the FY23 budget was established, earlier this year. The reduction was based on an analysis of ridership levels, vs. capacity needed, and savings are tracking ahead of our \$50K estimate.
 - \$11.5K to Stoneman, Chandler & Miller for legal services in August. This is well above the typical monthly level (total spending in FY22 was \$14K) due to work performed on current personnel matters.
- Curriculum & Technology
 - Instructional Technology licenses including:
 - \$3.5K to BrainPop for annual license at Memorial School for instructional software that features animated content and learning tools on a variety of subjects. This software is also used at Essex Elementary.
 - \$1.7K to Learning Internet for elementary keyboarding/typing instructional software
 - \$1K for the Essex Elementary license of Learning A-Z, a digital "leveled library" for literacy instruction. The Memorial School license was paid previously.
 - \$827 for HS subscription to WeVideo video editing software

- \$3.2K to Sphero for elementary robotics curriculum annual replacement parts
- \$8.9K to Culture7Coaching (Michael Eatman) for work in August and September with MERSD leadership and staff in line with MERSD's strategic plan. September services are funded by MERSD's FY23 Title IV grant.

Please let me know if you have any questions.

Best regards,

Avi Urbas